

OCEAN Mid-Year Meeting

Sun River Resort, Bend, Oregon
October 28, 2010 @ 2:00PM

Laurie Owens-Baker Valley SWCDs	Marty Suter-Harney SWCD	Sean Woods-Polk SWCD
Whitney Collins-Baker Valley SWCDs	Dan Scalas-Jackson SWCD	Krista Coelsch-Sherman SWCD
Jeremy Baker-Clackamas SWCD	Paul Showalter-Jackson SWCD	Judy Marsh-Tualatin SWCD
Lisa Bucy-Clackamas SWCD	Lori Tella-Jackson SWCD	Lacey Townsend-Tualatin SWCD
Jason Faucera-Clackamas SWCD	TJ Woodley-Klamath SWCD	Teresa Walchli-Umatilla SWCD
Mike Garvison-Clackamas SWCD	Linda Rowe-Malheur SWCD	Laura Smith-Umpqua SWCD
Clair Clock-Clackamas SWCD	Janet Greenup-Morrow SWCD	Ron Graves-Wasco SWCD
Ron Oberg-Clackamas SWCD	John McDonald-OACD	Shilah Olson-Wasco SWCD
Eann Rains-Clackamas SWCD	Tom Byers-ODA	Josh Thompson-Wasco SWCD
Tom Salzer-Clackamas SWCD	Karla Sanders-ODA	Lisa Mahon-Wallowa SWCD
Malysa Page-Columbia SWCD	Pedro Ramos-NRCS	Michael Ahr-W. Multnomah SWCD
Walt Barton-Douglas SWCD	Lisa Reiley-Polk SWCD	Marie Vicksta-Yamhill SWCD

- The meeting was called to order by the President, Jeremy Baker at 2:03PM.
- **Minutes**
 - Jason Faucera moved to approve the August 3, 2010, minutes. Shilah Olson seconded and the motion passed unanimously.
- **Financials**
 - Financial Statement
 - Janet handed out the 2009 actual expense sheet and 2010 expenditures to date. The balance to date is \$7,335.59.
 - Judy Marsh moved to accept the financial statement and Jason second. Motion passed unanimously.
 - Bank Access and Signature Authority
 - Since there is nothing in the minutes of who can legally sign checks and receive information it is important that OCEAN establish who has authority.
 - Lisa Bucy motioned to give Janet Greenup and Jason Faucera authority to sign checks, and to require only one of their signatures on a check. They both, Janet Greenup and Jason Faucera, have authority to receive any information on OCEAN accounts through Banner Bank. Karla seconded the motion and it passed unanimously.
- **501c3 Committee**
 - Jason Faucera spoke with Jackie Hastings and recommended that she be the chair for the 501c3 committee. Jeremy appointed Jackie Hastings as the new chair and asked that Tim and Lori Steiber be added to the committee.
 - The committee now includes Jackie Hastings, Walt Burton, Janet Greenup, Jane Keppinger, Lissa Adams, and Tim and Lori Steiber.
- **Budget and Finance Committee**

- Janet Greenup said the committee has not met. Shilah Olson has the Connect budget so the committee can start working on the 2011 budget.
- Jason Faucera asked to be removed from the Communications committee chair to join the Budget and Finance committee as chair.
- The Budget and Finance committee now includes Jason Faucera, Janet Greenup, Dick Springer, Jackie Hastings, Debbie Miller, Marty Suter, and Teresa Walchli.

➤ **Bylaws committee**

- This committee has not met but plan on meeting before the Annual OCEAN meeting.
- The Bylaws Committee includes Jean Fike, Jeremy Baker, Judy Marsh, Ron Graves, and Jane Keppinger.

➤ **Education Committee-**

- The committee has been meeting regularly since August and now has 20 people on their committee working on Connect 2011. They plan on having another teleconference before Thanksgiving.
- The committee is working on keeping the same tracks as in the past: Managers, Administration, Technical, and General such as grant writing. The committee is working on incorporating suggestions from the past two years on sessions.
- Funds secured to date include \$26,300 from SWCC. The committee would like OCEAN's approval to approach NRCS and OWEB for funding as well. Lisa Bucy has turned in a budget and application to OWEB which they will be discussing in December. The OCEAN members agreed that the education committee should continue to pursue any funding opportunities and does not need OCEAN approval to do so. They will need to come to the board for approval once the funds are approved in order to work out the contracts. John McDonald suggested that the OCEAN committee put in a proposal to the Oregon Education Foundation.
- The location options for Connect 2011 are Riverhouse and Kah-nee-ta. Canby Grove had to close so they are no longer an option. There were around 10 facilities that the committee looked at but because of high costs, dates available, and lack of appropriate housing the final decision is between these two facilities.
- Riverhouse is available for April 19-21 with an estimated cost of \$45,822.00.
- Kah-nee-ta is available for April 26-28 with an estimated cost of \$32,321.00.
- A survey was sent out on 5 different dates (July dates were for OSU Campus, but it is obvious July does not work), without revealing the locations: April 19-21: 41 votes, April 26-28: 47 votes, July 5-7: 15 votes, July 12-14: 23 votes, July 19-21: 24 votes.
- As a result of more votes and the cost difference Kah-nee-ta was selected as the official location for Connect 2011. Jason Faucera moved to approve Connect 2011 to be held at Kah-nee-ta on April 26-28. Marty Suter seconded the motion and it passed unanimously. Lisa Mahon will contact Kah-nee-ta and begin to draft the contract to move forward.
- Since the budget this year is so much higher than in the past Shilah asked how people feel about the rate of \$50 for the whole training. It was a general consensus that \$50 is extremely low for the quality of training at Connect. It is extremely cheap in comparison to similar trainings offered. The low cost allows all Districts to be able to afford to attend which is the goal of the committee.
- Options were discussed if the committee was short funded how could the difference be covered. There were a variety of options including:
 - Ask for Districts willing to pay more than the \$50 and keep those that can't afford it at \$50.

- OCEAN can provide scholarship funds since none were used for OACD. Right now there is \$2000 budgeted for scholarships.
- Adopt a District program where a District that can afford it could pay for a District that cannot afford a higher cost.
- Fundraising such as bowling for dollars.
- Possibly raise everyone's costs slightly.
- When sending out the registration form give the total cost of the training per person and give Districts the option to pay anywhere from \$50-\$250.
- Shilah Olson mentioned handing out some District/Employee awards at Connect...more details to come later.

➤ **Public Relations and Outreach Committee**

- Since Jason Faucera has moved to a different committee Lisa Mahon will be the new chair of the public relations and outreach committee.
- Jason Faucera has started the new OCEAN website which is www.oceanconnect.org. The newest newsletter, logo contest, and membership information are on the website. Please log on and vote on the winning logo.
- Communications committee is responsible for the quarterly newsletter and the outreach for Connect.
- The next step is to work on outreach to potential members. The committee encourages people that are not on the committee to help reach out to find new members and to work on getting more people involved.
- Lisa Bucy motioned to give the winner of the logo contest free registration to Connect 2011. Lisa Mahon seconded the motion and it passed unanimously.

➤ **Policy and Procedures Committee**

- Jeremy Baker looked at the national Conservation Employees policy. He would like to start a new committee that would work on Policies and Procedures.
- Jeremy Baker will be the chair of this committee with other members including Laurie Owens, Karla Sanders, Pedro Ramos, and Laura Smith.
- John McDonald suggested the Policy and Procedure committee have the other committees develop their policies and procedures to submit to this committee. This will reduce the work load on this committee and will be coming from the people that are actually on those committees. The committee will set up the process.

➤ **Membership**

- The outreach committee has started with the website and newsletter and is working on outreach materials.
- There was discussion about increasing the membership fee to make OCEAN sustainable. Raising membership or membership fees are options. It was suggested to raise money by increasing membership then raising the fee once people see what they are getting. It's important to have members pay because they want to, not because they feel like they have to. Options will be presented at the Connect Annual Meeting.
- Currently Connect is our biggest success. The group needs to work on getting everything lined out right now like bylaws, 501c3 and policies.
- The goal is to provide extra benefits to only OCEAN members. This will be the perk of being an OCEAN member.

- What is the term of membership? Options are memberships follow the fiscal year, paying every Connect, or your membership starts the day you pay and goes for one year. This option is easy with the website.

➤ **National Leadership Training**

- Jeremy Baker would like to attend National Leadership training. It will be held in Louisville, Kentucky, December 13-15. This is a joint training for leadership with organizations including NACD, NCDEA, NRCS, NRCD, and others.
- Jeremy would like help paying with expected travel costs of \$900 plus a \$210 registration fee.
- Ron Graves moved to authorize up to \$1000 for travel and hotel expenses for the OCEAN president to attend the 2010 National Conservation Partnership Leadership Training. Jeremy Baker is required to pursue all other avenues of funding and will give a presentation at Connect 2011 as a result of receiving assistance from OCEAN. Mike Garvison seconded the motion and it passed unanimously.
- Janet Greenup motioned to amend the 2010 budget by moving \$550 from scholarship line item to the travel line item budget. Jason Faucera seconded motion and the motion passed unanimously.
- Private funds were offered to help cover expenses.

➤ **OCEAN Focus and Mission Statement**

- The board will start putting together information for a Mission Statement and the Focus of OCEAN in the future.
- There are no recollections about ever having a mission statement. The board is going to ask OCEAN Members for suggestions for the mission statement. Prizes were suggested.

➤ Jeremy wrapped up the meeting by offering some thank you's:

- Janet Greenup and Merilee McDowell did a great job setting up and working registration at OACD.
- The entire public relations and outreach committee for putting together a website and newsletter.
- Shilah Olson, Marty Suter, and Karla Sanders for all the work they put into the District Managers Training.

☎ Jeremy noted that people have given great feedback about recognizing OCEAN and what we are doing.

➤ Jeremy motioned to close and Jason seconded the motion. Meeting was adjourned at 3:35.

Respectfully Submitted By:

Lisa Mahon, OCEAN Secretary
Wallowa SWCD