

# OCEAN Board Meeting Teleconference Minutes

Wednesday, June 19th - 1:30PM



## Attendance

Jeremy Baker-President  
Jason Faucera  
Malysa Page

Shilah Olson-Vice President  
Teresa Matteson  
Liz Graham

Lisa Mahon-Secretary  
Josh Uriarte  
Walt Barton

Jeremy called the meeting to order at 1:30PM.

## Treasurers Report

Jeremy gave the treasurers report in Janet's absence. OCEAN's current balance is \$6,544. Lisa moved to accept the financial report and Malysa seconded. Motion passed unanimously.

## Meeting Minutes

Jason moved to accept the April 25<sup>th</sup>, 2013 minutes with changes. Malysa seconded and the motion passed unanimously.

## 501c3 Update

Lisa gave a 501c3 update. Now that the bylaws and articles of incorporation are completed Lisa has started work on the federal application. She will be working with someone local who is completing this for their organization as well. To satisfy the IRS rules the board will need to adopt some policies. Lisa will work on those and get them to the board as soon as possible. She will be using suggested policies from the *Oregon Nonprofit Corporation Handbook*.

## Business Plan

Jeremy stated that since we postponed working on the business plan while Connect was underway he would like to begin updating the plan and finalizing it. The Goals and Benchmarks need updated. Liz offered to help Jeremy with the update and they will also check to see if Teresa would like to assist with this task. Walt suggested breaking down the plan to individual tasks and send them out for people to pick tasks so it is easier for someone to know what they are volunteering for and expected to do.

## Connect 2014

Josh Uriarte will be taking over the lead position for Connect 2014 since Shilah stepped down after multiple years of leading. Josh wants to know the timeline and the tasks that are associated with Connect planning. Lisa and Shilah will be working with him on this. Planning is anticipated to begin in August.

## Partnership Update

Jeremy reported on some partnership updates. . Jeremy is meeting with OACD and NOWC to see what partnering opportunities are out there. He asked the board their feelings about partnering with Watershed Councils on training. Some members of the board expressed some concerns. One of them

was that if Board members would be allowed to attend or would it still be open to only employees of SWCDs and Watershed Councils. Jeremy said that it's still going to remain employees because that is what the employees have asked for.

Jeremy has been talking with Ryan Gordon ( Executive Director, Network of Oregon Watershed Councils) about what a joint technical employee training might look like. Other concerns that board members expressed were the feeling of the SWCD Employees. They have in the past had a strong opinion to keep Connect focused on District employees only, so Lisa expressed that the board should find out how the employees feel before making any decisions in regard to having a joint conference. Other board members expressed difficulty in supporting the joint conference since they felt their basins weren't in favor of that and they are to represent their basins.

The board also discussed options of how a potential joint conference would be held. There are many options such as mimicking the OACD/NOWC where they each have their own 2 days of training, then one day combined. Another option is we plan Connect for the SWCD employees and invite Watershed Council members to attend. A third option is that we are all in one place and just run simultaneous tracks for the two organizations.

Lisa pointed out one complicating factor is that we normally sign with a facility by October and Shilah pointed out that planning starts in August.

There was discussion about the pros and cons about the joint conference. Walt and some of the board members pointed out that it would be a good way to connect with Watershed Councils.

Jason, Lisa, Jeremy, and Malysa will put together an email for everyone to send out to their basins to see how the members feel.

### **Policies**

The board needs to work on policies for electing Directors and Officers. It was suggested to have people nominate before the meeting and set a policy for if someone cannot attend the meeting but would like to run for an office. Jeremy will work on a Director/Officer election policy. Lisa and Janet will work on Financial Management, Membership, and Conflict of Interest policies.

### **Communications Committee**

Jason pointed out that he added a contact page to OCEAN's website. This came about as a suggestion from someone outside OCEAN. The contact information is OCEAN's official mailing address with - Janet's office in Heppner and Lisa's phone contact info since she is the contact for 501c3 and IRS information. Jason also requested the board to approve up to \$300 to use over the next three years to maintain the website and domain. *Walt* motioned to approve *Jason* spending up to \$300. *Lisa* seconded the motion and the motion passed unanimously.

The board agreed to table the rest of the agenda till the July meeting. -Jeremy will send out a doodle poll to schedule for that meeting. The board agreed on the August meeting to be set on August 11<sup>th</sup> at 1:30PM. I don't remember this. We set the meeting but then I sent out a doodle poll?