

OCEAN Board Meeting Teleconference

Minutes

Monday, July 22nd - 1:00PM



Attendance

Jeremy Baker-President
Malysa Page

Janet Greenup-Treasurer
Liz Graham

Lisa Mahon-Secretary
Jason Faucera

Jeremy called the meeting to order at 1:04PM.

Financial Report

OCEAN's current balance is \$6,413.50. Janet reported that we have spent \$343.31 on conference calls this year. The board discussed the costs of conference calls between board meetings and Connect. Jason will look in to seeing if there are cheaper options than we are currently using. Janet does not have the current membership list which Lisa is working on from Connect registrations. *Jason moved to accept the financial report and Malysa seconded. Motion passed unanimously.*

Meeting Minutes

Jason moved to accept the June 19th, 2013 minutes with changes and Liz seconded. The motion passed unanimously.

501c3 Update

Lisa said there was no progress on the 501c3 application. She is currently working on the federal application and will have some mandatory policies to the board for their approval at the next meeting.

Connect 2014 Sponsorship

Tyler Joki and Kari Hollander are working on a new sponsorship option. At a certain sponsorship level Connect sponsors will automatically be a sponsor at the OACD convention. The board agreed it was a good idea and encouraged Tyler and Kari to continue moving forward on the details. Some issues brought up for the committee were the cost to OCEAN and OACD for the vendors to have a table at each conference and drafting an agreement between OCEAN and OACD.

Partnership

In June the board discussed looking at potentially joining Connect 2014 with NOWC. Since the idea was brought up circumstances have changed and the board decided to form a partnership committee that will work with NOWC to see how combining would look and in the meantime identify other opportunities to partner for more localized trainings. The board felt this was a good decision and decided to move forward with planning CONNECT 2014 for SWCD employees.

Policy

Lisa reviewed who was in charge of working on the policies to be presented to the board:

Elections-Jeremy

Membership, Conflict of Interest, and Financial Polies-Lisa & Janet

Committee

To comply with our current bylaws the board as a whole needed to approve the establishment of the Partnership Committee. Some concerns were expressed with forming too many committees since some could be a subcommittee of an existing. The board agreed that the Partnership Committee is necessary as its own committee and will continue to be beneficial to OCEAN long term. Each committee was asked to develop a description so members know the purpose and duties of that committee. This will help potential committee members to know what to expect if they join a particular committee. *Lisa motioned to add a Partnership Committee to OCEAN's current committees. Malysa seconded the motion and it passed unanimously.*

The board reviewed the current committees and Lisa suggested dissolving the Policy, 501c3, and Bylaws committees. These are committees that have duties the board fulfills or other existing committees can take on. *Jason Faucera motioned to dissolve the Policy, 501c3, and Bylaws committees. Lisa seconded the motion and it passed unanimously.*

The committees and their chairmen that will remain active are:

- Budget-Lisa Mahon
- Partnership-Jeremy Baker (temporarily)
- Education-Shilah Olson
- Communications-Jason Faucera

Each of the committee chairs and current members are to put together a description or bulleted list about the committee's duties and recruit some new non-board members.

Business Plan

Liz and Jeremy are revising and updating the Business Plan. Liz asked the board if the business plan was an internal document or one for marketing ourselves to others. The board discussed that the current Business Plan fulfills both these purposes and to keep most the detail in the document since the work has already been done. A new addition to the business plan will be an Accomplishments section. Jeremy said they are finalizing details and it will be ready to send to the board soon.

OACD Conference

OCEAN is assisting OACD with a few items for their conference. Jeremy reported that he is working on trainings geared towards the employees attending the conference including an ORPIN training and ODA/DEQ water quality session. After discussion the board decided to continue managing the Silent Auction and asked Janet what help the board could provide. She stated that helping get the word out about bringing items and then people letting her know what items they will be bringing would be helpful. The board also agreed, if OACD would like, to offer to help review the registration materials before they go out.

The board agreed to postpone the August meeting until September since most the items for the agenda will not be ready by August. Jeremy will send out a Doodle Poll to decide on the September meeting day and time.

The meeting was adjourned at 2:23PM.