



**OCEAN Board Meeting**  
**Teleconference**  
**Minutes**  
**Thursday June 11, 2015 - 2:30PM**

**Attendance**

Jason Faucera-President  
Bryan Vogt  
Rhonda Black

Shilah Olson-Vice President  
Jeremy Baker

Lisa Mahon-Secretary  
Liz Graham

Jason called the meeting to order at 2:34PM.

**Recurring items**

*Minutes*-There were no new minutes ready to approve at this meeting.

*Financial report*-The checking balance is over \$6,500. There have been very few transactions since our last meeting. *Liz moved to accept the financial report and Rhonda seconded. With no further discussion the motion passed unanimously.*

*Organizational Calendar*-Jason reviewed some adjustments that he has made to the calendar which are necessary as we are working through our first year of most of these tasks.

**Committee update**

*Fundraising*-Jason would like to appoint himself the chair of the fundraising the committee. Brian and Jeremy suggested talking to Tyler before Jason officially takes the position. Jason will hold off and officially appoint himself at the next meeting after talking to Tyler.

*Education*-Shilah would like to scale back on her OCEAN duties and stated she would be stepping down from the committee chair. Lisa will step up as the chair and take over the connect lead. Shilah will remain on the committee. Liz would like to switch to the education committee from the finance committee.

*Finance*-Jason, Jeremy and Janet are the finance committee.

*Communications*-Jason would like to not chair the communications committee since he is going to move to chair of the finance committee. Jason will talk to Brenda about stepping into the chair position. Jason will remain chair until that happens.

*Regional updates*-Jason asked if there were any reports from the regional reps. Shilah said they had a basin meeting in May and had some positive feedback and great discussions. They are going to try to get together once a year plus the OACD meeting and Connect. Liz sent out an email to introduce herself to her basin.

*Regional rep job descriptions*-Jason would like the regional reps to get on a conference call and work on the job description together and get it finished. Liz offered to spear head coordinating the meeting.

## Continuing Items

*Partnership reports*-OACD and NOWC have been partnering together to share resources. Jason is working ½ time now for the Partnership. He is working on restructuring communications to streamline the process between all the organizations. The Oregon Conservation Partnership will have a website [www.orcp.org/](http://www.orcp.org/) www.conservationpartnership.org. Jason will be able to work on OCEAN during this job and will be a lot more aware of happenings at the state level which will benefit OCEAN more. The consensus on the board was to support Jason and participate with the Partnership.

[Brenda joined the meeting]

Jeremy brought up the concern about OWEB requiring OCEAN to partner with other organizations to receive funding. With all the work we have done with partners, there was interest in if we would continue to be excluded in receiving funds or if there is funding for OCEAN in the works. Jason thinks this partnership will be good for OCEAN to obtain resources now.

*CONNECT 2015*-Lisa gave an update on the financials. After the books were balanced an additional \$4,356.33 will be put in the seed money for Connect to carryover to 2016 giving us a total of \$9,505.93 in that pot. OCEAN will be receiving \$5,013.80 as their 10% of registration. We are waiting to hear from two speakers for if they want mileage, but Lisa suspects they will not be requesting since she has not heard from them. Shilah said the evaluations were positive with some good comments for next year. Many folks have sent thank you's out to their presenters. All the sponsorship thank you letters went out already from Wallowa SWCD.

*Internal audit*-We'll get a report by August.

*Strategic planning follow-up*-We talked about job descriptions for regional rep. People need to think about what we want to accomplish in 2016 so we have that before we develop our budget this fall. Jason thought it might be a good idea to set a specific call for the strategic planning follow-up. This way we work on it specifically, outside of our board meeting. He will send out information to the board to set up a time to work on this task.

*2016 business/marketing plans*-

*New employee handbook*-Jeremy said the book is done and now he needs to send it to OACD to look at. Jeremy reviewed what the book is. Its goal is to cut the learning curve down and introduce people to the SWCD world. He will send it to the new board members so they are up to speed on this. People have commented about the ODA employee handbook already existing, which explains the rules and what the district is. The OCEAN Employee handbook will dive into the details of daily life in the district. He'll send it back out to the board members if anyone has any comments or major concerns please review it quickly and get back to Jeremy. In the mean time Jason will go ahead and forward it to OACD. All the comments will be input together.

*Bonding for Treasurer and Vice President*-In the bylaws we have to have the Treasurer and Vice President bonded. The place that Janet is getting bonding quotes said it will cost \$1,000 which is

10% of our budget. That is too steep to afford at this point. Jason asked that people please see what they can find out about bonding and let him and Janet know.

### **New Items**

*NCDEA dues*-Jason asked if we want to pay dues. We are emailed and updated on a regular basis from the national organization. We have not been involved at that level yet but it might be the next step to take. *Jeremy motioned to approve paying the NCDEA dues and Brenda seconded. With no further discussion the motion passed unanimously.*

*Connect fiscal responsibility*-Jason pointed out that since we are now a 501c3 OCEAN could start handling the fiscal responsibilities for Connect. Since there is a lot involved with that including sponsorships and registrations and most of the work be the Treasurer's responsibility, Lisa suggested this should be discussed with Janet first. After finding out her thoughts the board should look at the options for 2016. Wallowa is most likely willing to continue to be the fiscal agent.

*Fred Pryor update*-The OCEAN group rate has expired. We can lock it in again but have to guarantee 20 people sign up in 2 years. Shilah explained for the new board members what Fred Pryor is. There was no decision made on what to do at this time.

Jason asked Brenda if she would like to be on the communications committee. She would like to and after learning about the committee is interested in being the chair in the future.

### **Additions/Closing Comments**

*Next Board Meeting*-August 13<sup>th</sup>, 2015 at 2:30.

The meeting was adjourned at 4:06 PM.

*Respectfully Submitted by Lisa Mahon*