



**OCEAN Board Meeting
Teleconference
Minutes
Thursday February 11, 2016 - 2:30PM**

Attendance

Jason Faucera-President
Lisa Mahon
Bryan Vogt

Liz Graham
Jeremy Baker
Walt Barton

Janet Greenup
Rhonda Black

Jason called the meeting to order at 2:33 PM.

Recurring items

Minutes –Janet moved to accept the December 10, 2015 meeting minutes and Bryan seconded. With no further discussion the motion passed unanimously. Janet moved to accept the April 22, 2015 annual meeting minutes and Rhonda seconded. With no further discussion the motion passed unanimously.

Financial report –January ending balance \$11,348.36. Janet has the Charitable Activity form to complete by May for DOJ, and the 990 IRS Form has been submitted already. Janet will submit and sign the DOJ form. Since we are obligated to provide our 990 postcard if asked Janet will look into having a record of proof. Liz moved to accept the financial report and Bryan seconded. With no further discussion the motion passed unanimously.

Organizational Calendar –Jason reviewed the calendar, the DOJ form will be done soon, well in advance of deadline. Everything else is Connect related.

Committee update

Education Committee-The education committee is focused on Connect. Lisa updated that there was a glitch with Fred Pryor but if you have problems just call Fred Pryor and they will fix it quickly.

Finance Committee-no need to meet except for audit.

Fundraising Committee-Did not have anyone respond to a meeting so nothing has happened.

Communication Committee-The committee met and discussed what their committee role is, and they reviewed the employee handbook and discussed the color and font options. The committee said they will have a draft thank you letter for Speakers at Connect. Brenda said she will not be able to lead the committee again so we need to look into someone else running the committee.

Jason proposed that if there are only board members participating on some committees do we really need individual committees. There was agreement among board members that if there is only board members then we may not need the committees. We will further address this issue at the June board meeting.

Regional Updates –Brenda typed up a report from her region. One need is that OACD/Connect work together which something we will discuss later in the meeting is. The region wants to meet every year, such as meeting at Connect and/or outside regional meetings. Lisa said that she had it still on her list for an option so unless there is opposition she was still going to try to move forward on the idea. Jason wanted to know if the Regional Reps wanted to have it. Walt said that it would be great for the regional groups to get together. Jeremy suggested regional reps meet to see what we want to accomplish. Jeremy and Walt will work on the ideas and then send it to the rest of the group.

Walt wanted to share that Josephine SWCD and Jackson SWCD are working with DEQ to have a pesticide turn in event.

Continuing Items

Partnership Reports – NOWC/OACD is in a state of transition with Ryan leaving, and Alex is the interim director. They are hoping to have a new director by the end of March. COLT, OACD, and NOWC are together hiring a facilitator to see how the partnership will be working together moving forward. Jason is with the Partnership 3 days a week, working on communication information with the OACD and NOWC. Jason gave an overview of what the survey was that went out to the District Managers including salaries, what each entity is working on (livestock, streams, crops, etc), and how the Partnership can help Watershed Councils and SWCDs. The Partnership is meeting in March on the same day as OTAC. They will be talking about Conference planning in the future. Also, expect information to be coming out from OACD to explain how they are planning on improving communications and asking what SWCDs need.

Officer and Elections Check-in-Jason wanted to review what positions would be up for election this year and who would be rerunning for their position. Jeremy stated that he would like to stick with the at-large position, but if no one wants to take the Portland position he could fill it. Brenda emailed that she will not be rerunning. Rhonda can rerun but stated she is not sure she can do any more than her current level of participation. Walt is willing to serve but is fine with stepping down to let someone else serve if they are more interested. Tyler and Shilah were not present at the meeting.

New Employee Handbook/Design-Jeremy sent out the guide for the board to look out. They will put a couple pages of the new employee handbook for us to look at before they do the whole thing. There was dislike expressed about the green color change in the logo, the two different fonts used to spell the name out, and the horizontal layout. Jeremy will ask the designer why those items were changed and report back to the board. Another concern was using the OCEAN logo as the CONNECT logo. Currently we put the name within the state and in all the designs the names are outside the state. Jeremy will also talk about where the website should be placed in a document or in relation to the logo.

CONNECT 2016-The planning team will be meeting again this month. Two tracks are finished and a third track is almost complete. The managers track is maybe halfway complete at this time. Lisa will finish packaging up the registration to send out this week. There are no sponsors so far so if the board could help out we really need some assistance in recruiting sponsors. At the current time Jason and Lisa are the only ones actively recruiting sponsors.

Internal Audit-Walt, Liz and Jason are working on this. Jason suggested postponing the audit until CONNECT or after and the board agreed.

Secretary of State and DOJ-Janet completed the SOS renewal and is working on the DOJ form.

New Items.

Future Conference Partnering-The board reviewed the options for future CONNECT/Gathering conferences that Jason presented. Options 2 and 3 are similar except determining who will lead starting off the first two years. The dates have not been discussed at this time, but the options they are looking at are April, June, and November. Jason reviewed some of the logistical differences and pointed out that if we are going to combine 2017 we would need to look at a facility soon. Jeremy asked what will happen with any profit if we combine the conferences. Jason said that is one of the detailed logistics that we will discuss later. *Lisa motioned that we move forward looking at options 2 and 3 together with the partnership and Bryan seconded. With no further discussion the motion passed unanimously.*

Awards-Jason has been the lead for the awards program the last 4 years and needs to step down this year. If the board wants to continue having an awards program then someone else needs to take that over. Jason will continue do length of service awards from the OCEAN website. No one on the board stepped up to volunteer so Lisa will take it to the Connect committee. If no one there takes on the lead there will not be an awards program this year, except for the length of service awards.

Strategic Planning Meeting-The board discussed having the annual strategic planning meeting at Connect. OCEAN would pay for the extra hotel stay for any board members that needed it. We would meet Thursday afternoon/evening and shortly on Friday if needed. The board agreed that this option is the most feasible.

Annual Meeting-The board agreed that we will have a simple annual meeting and there is nothing special to discuss this year. So, the agenda will have a brief overview of last year and elections. If there is interest we could hold regional meetings after the annual meeting business is complete.

Additions/Closing Comments

The board agreed there is no need for a meeting in March and the April board meeting will take place at CONNECT during the strategic planning meeting.

Next Board Meeting-Thursday, April 21, 2016 at 1:00pm.

The meeting was adjourned at 4:19 PM.

Respectfully Submitted by Lisa Mahon