



**OCEAN Board Meeting
Teleconference
Minutes
Thursday January 11, 2018 - 2:30PM**

Board Attendance

Bryan Vogt
Walt Barton
Scott Susi
Jeremy Baker

Herb Winters
Cathy McQueeney
Kyle Waggoner

Janet Greenup
Jason Faucera
Shilah Olson

Guest Attendance

Lisa Mahon

Jason called the meeting to order at 2:30 PM.

Board Member Appointment

Kyle Waggoner expressed interest in serving on the OCEAN Board. *Janet motioned to appoint Kyle Waggoner as the Eastern Oregon Representative on the OCEAN Board, term ending April 2019. Shilah seconded and the motion and it passed unanimously.*

Recurring items

Minutes – Bryan motioned to approve the November 09th, 2017 meeting minutes as written. Walt seconded the motion and it passed unanimously.

Financial Report – Jason gave a brief financial report referring to the balance sheet, and profit & loss budget vs. actual documents in the board packet. Shilah identified a discrepancy in the profit and loss statement and Jason explained that the issue was due to expenses that were not coded under a class that were left off the report. He also verified that the totals were correct and identified the transactions that were missing. Janet motioned to approve the financial report as presented. Herb seconded the motion and it passed unanimously.

2018 Budget and Business Plan – Jason discussed the 2018 Budget and Business Plan that was included with the Board packet. There were several areas of the budget that needed a continued investment of time and also consultation with our bookkeeper Shannon in order to be finalized. One of those areas was ground trothing OCEAN’s operating expenses. In the interim, Jason added 2017 numbers to the 2018 budget as a placeholder until they could be verified with Shannon. The remaining portions of the budget were close, and a revision in February would likely solve any outstanding issues. The business plan was revised for 2018 and the budget was added to the document. Shilah motioned to approve the 2018 Budget and Business Plan as presented with the understanding that a more complete budget revision will be presented in February. Janet seconded the motion and it passed unanimously.

Committee Updates – Jeremy reported on the Portland Salem Metro activities.

Continuing Items

Partnership Reports – Jason reported that OACD has hired an Executive Director. John Keith, who has experience with legislative issues and program management with BLM started in early January. Jason and John met to discuss the OCEAN/OACD interface and to talk about issues facing Districts. Communications and engagement with Districts were the two areas of most emphasis in the discussion.

Jason shared the OWEB grant agreement that OCEAN signed as a part of the larger Oregon Conservation Partnership (OrCP) agreement. In it, OWEB gave the OrCP its first year allocation, from which the \$15,000 for OCEAN's CONNECT planning contractor will be reimbursed.

Lastly, Jason discussed the funding opportunity from NACD for District capacity to implement Farm Bill programs. NRCS and OACD worked to identify the areas of need across the state. Applications from those Districts were processed and several were turned into NACD. Applications required signatures from NRCS, OACD, ODA, and OCEAN. There may be further opportunities for additional Districts to get applications in, and OACD will continue to interface with interested Districts.

CONNECT 2018 – Lisa Mahon, OCEAN's selected contractor for CONNECT planning updated the Board on the progress of CONNECT planning efforts. One area of need that Lisa asked the Board for assistance with was in seeking vendors and sponsors for the event. She asked that if folks had any contractor relationships that might yield a vending or sponsorship commitment, that they follow through with asking that contact and updating the CONNECT planning spreadsheet. She felt that she would be able to have registration up and running by the end of January, and that registration would run through mid-March.

Lastly she informed the Board that CONNECT was in its 10th year of existence, and that some themes celebrating its anniversary would be created for the event. She asked folks to let her know if they had any ideas for celebrating CONNECT's 10th anniversary.

Regional Trainings Grant Program – Jason asked Jeremy and Herb if there were updates on the progress of developing rules and procedures for the program. They indicated that there wasn't, but that they could work on it with the goal of a roll out at CONNECT 2018. Updates will be given at the February meeting.

Facilitated Riparian Training – Facilitation services were solicited to develop a program for the Riparian Workshop planned to occur in Seaside at the conference venue the day prior to CONNCET 2018. OCEAN received proposals from four vendors. The Board also received comments from the planning group for the Riparian Workshop describing their impressions of the best proposals and making recommendations of which firm they though fit best with the workshop goals. After deliberation from the group consensus was reached regarding which proposal should be selected. *Shilah*

motioned to select Solid Ground Consulting's proposal to pursue for engagement to plan the Riparian Workshop. Jeremy seconded and the motion passed unanimously.

Coordinated Riparian Training – Early indications for approval of a grant application to Oregon Community Foundation for a facilitated riparian meeting at CONNECT are favorable. A group comprised of OWEB, Yamhill SWCD, ODA, and OCEAN will meet on December 1st in Salem to create a draft agenda and list of expected outcomes. Our regional training dollars could be used in the case that funding falls through. The facilitated meeting would continue discussions from early in 2017 about challenges and strategies for increased riparian restoration in Oregon. OCEAN will spend time in match of the grant to seek and engage the selected contractor for the meeting.

New Items.

OCEAN Registered Agent Update – When Lisa Mahon resigned from the Board it left OCEAN without a Registered Agent with the Oregon Secretary of State's (SOS) office. The renewal date for our registration is January 25th, and after investigation with the SOS's office it was determined that we could have a person listed as both an officer and the registered agent. We could not list the Secretary position as vacant, and the SOS recommended that we put another officer on the form until the position was filled. In order to move forward, Jason suggested that the board make him the registered agent, and list Janet as the Secretary until we elected one in April. *Shilah motioned to designate Jason as the registered agent and to add Janet as the Secretary on the form until one can be elected. Walt seconded and the motion passed unanimously.*

Poster Contest Awards – Cathy explained that OCEAN was handling the poster contest on behalf of OACD for Districts. Winners in each category were selected through a survey by Districts employees and board members throughout the state. Local awards were given to winners, but Cathy asked the board to determine the state awards so that they could be given to the participants. Cathy proposed that a not-to-exceed \$150 amount be allocated for those awards. *Janet motioned to allocate a not-to-exceed \$150 amount to distribute state awards to poster contest winners.* Discussion followed and it was suggested that \$200 would be a better number to cover the expenses. *Cathy withdrew her motion and the withdrawal was agreed to by Janet. Janet motioned to allocate a not-to-exceed \$200 amount to distribute state awards to poster contest winners. Kyle seconded and the motion passed unanimously.*

Additions/Closing Comments

Next Board Meeting- February 8th at 2:30.

The meeting was adjourned at 3:39 PM.

Respectfully Submitted by Janet Greenup