

Approved 2/21/2019

OCEAN board meeting

January 17, 2019 @ 10:30 am

Conference Call

Attendance:

Jeremy Baker
Clint Nichols
Jason Faucera

Janet Greenup
Kari Hollander

Herb Winters
Shilah Olson

Not Present:

Kyle Waggoner

Scott Susi

Cathy McQueeney

Guest: Lisa Mahon - LM Creations

#1 Welcome call to order

Meeting called to order at 10:36 am

Announcements: Herb is new District Manager for Gillam SWCD

#2 Meeting Minutes

Reviewed December meeting minutes

Edit: #4 correction of Acronym for NOWC

MOTION: Jason motioned to approve as corrected /Janet second, unanimously approved

#3 Treasurer's Report

Janet – Balance \$66618.38 in checking as of meeting

Janet reviewed expenses and deposits this past month.

Shannon with partnership will be submitting quarterly financial reports that include

Balance Sheet, P&L, transaction detail for the previous quarter, and Budget vs Actual YTD.

Year end numbers show that we ended the year \$3900 over projected end balance.

Reminder that \$30,000 is budgeted for contingency. \$26,000+ is available for OCEAN budgeted items.

If there are requests for more information please let Jeremy know. He can make request at the next partnership meeting.

MOTION: Shilah motioned to approve as submitted/Clint second, motion passed unanimously

For time discussion of Janet's schedule and future transition was tabled until planning session in February

#4 Strategic Planning Session

Proposal for facilitator Karen Bolda presented. \$2000 flat fee + hotel and expenses.

Janet asked if there was limit on expenses to per diem rates

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This was not in proposal. Jason suggested adding language to include per diem not to exceed GSA rates.

MOTION: Jason moved to approve the proposal with not to exceed GSA rates for expenses. Janet second, motion passed unanimously.

Dates for planning session are February 12-14 in the Dalles.

Discussed priorities for planning session

Capacity

Breaking up responsibilities to ease the time commitment of president

Clint – Facilitate more ed opportunities outside of CONNECT

Jason asked where the 2018 notes were from last years session, they were added to the OCEAN drive y Jeremy.

Kari – Capacity is important, coming back to basics and making sure messaging and outreach as was discussed last April are important and needed in order to build capacity.

Jeremy – Will call Karen Bolda to discuss merging the 2018 notes with her. Kari will join call. Time of call will be emailed to board when scheduled if they wish to join the call.

#5 CONNECT planning updates

Scholarship guidelines draft - This is for discussion, this year's process is well on its way.

Question was asked why this was drafted. Jeremy stated it is a way to formalize the process.

Kari – as OCEAN grows and expands its reach with CONNECT it gives the organization a basis to explain why and how the decisions are made for giving out scholarships. Shilah – doesn't think it is fair to exclude larger districts from requests assistance, having a process to document why we are doing things is important.

Discussed how much of the \$10,000 is used each year. Most of the time all. One year it was closer to \$8000, and another it went slightly over the \$10,000.

Lodging reimbursement should not be included we have historically only covered registration expenses.

Clint – Can we get a list of who is using the scholarships. The data could help tell the story of who in the state is in need. May also highlight who we need to reach with the scholarships if there are districts that are not coming and not accessing the scholarships. Can't know what the actual situation is statewide without the data. It may help to inform how the OCEAN board makes any decisions on this.

Lisa – mentioned that Scholarships as defined by IRS are income, it might be better to call them discounts.

Jeremy so we can use this to help define the matrix of data we want to collect.

Executive committee with work with Lisa to retrieve the data needed.

Opening CONNECT up nationally. John Keith, OACD Exec Dir. will be at NACD in the coming weeks and has included an invite to others to join us at CONNECT this year. Do we need to approve this? Lisa stated registration is already open to anyone who wants to attend.

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Suggested that marketing is staggered to give Oregon SWCD's and partners first opportunity to register.

Registration is going really well. 75 are already registered most of which are SWCD's. NRCS and other partner agencies have not registered yet. This is looking to be a well-attended conference.

Sponsorships – only one so far. Please put the word out for sponsors.

Lodging glitching online system should be fixed later today. Conference rates are supposed to be good 3 days prior and 3 days post conference. As of now if you register for the night before the rate goes up quite a bit per night. Lisa is working on it. If anyone registers before it is fixed call the resort to make the reservations.

Keynote speaker: There are a few that Lisa is looking at. The prices are in the \$3000 range. One that was recommended would also do a session in addition to the keynote, and Tualatin is willing to pay \$1000 to have them come to do a session.

Board told Lisa to have the planning committee work on the final decision and keep up informed about who is selected.

Types of keynotes: Interactive or photo heavy presentations are interesting and well received. Please send any recommendations to Lisa and she will add them to the list for consideration.

ACTION ITEM: Get Sponsors for CONNECT!

#6 Regional Updates

Are we ready to roll out the application? Question about Tort and liability for OCEAN. Will call Insurance and ask what we need. Janet will call, Jason will send her some questions for her to ask. We want to get this out soon so we can announce awardees at the conference.

#7 Partnership Reports

Tabled for lack of time.

Meeting adjourned at 12:07

Respectfully submitted,

Kari Hollander