



OCEAN Regular Board Meeting – October 15, 2020 @ 10:00 am

MINUTES

Zoom Teleconference

Present: Jeremy Baker, Scott Susi, Cathy McQueeney, Janet Greenup, Kelly Dawes, Jason Faucera arrived at 10:30 am

Absent: Herb Winters, Kyle Waggoner, Clint Nichols

Item #	Time	Board Meeting Agenda Item	Purpose	Presenter	Packet Materials <i>please review</i>
1	10:00am	Welcome and Call To Order Jeremy called the meeting to order at 10:13 am. There wasn't a quorum until Jason logged into the meeting	Info/Action	Baker	
<u>Overview:</u> a. Review/approve agenda. There were no changes to the agenda b. Announcements Jeremy announced the meeting is being recorded and the September meeting was cancelled due to the fires in western Oregon.					
2	10:05	Review meeting minutes	Action	Greenup	2.OCEAN Mtng Minutes Aug 2020 draft
<u>Overview:</u> Minutes of the August 2020 meeting were reviewed. It was noted that Kelley Beamers name was misspelled. Jeremy suggested to include last names in the minutes to avoid confusion.					
3	10:15	Treasurer Report	Action	Dawes	
<u>Overview:</u> Kelly Dawes reviewed the financial reports. Refunds have been made to the sponsors and exhibitors of Connect 2020. We now have a PayPal account for memberships. She doesn't get a listing of which district the members are from. A quorum was present when Jason zoomed into the meeting. The financial report was unanimously approved with a motion by Scott and seconded by Janet. The minutes of the August meeting were unanimously approved with a motion by Janet and seconded by Scott. Jeremy commented on the occasional inability to hold a meeting due to there being no quorum and asked if the quorum rules should be changed. Jason commented that in order to change the quorum requirements we would need to change the by-laws. Kelly suggested that with our focus on membership the vacant positions will likely be filled. Jason said having an Executive Coordinator should improve membership also. It was decided not to go down the path of changing the by-laws.					
4	10:35	NRCS Grants Next Steps	Update	Baker	
<u>Overview:</u> a. Outline next steps. The NRCS grant has been approved. Jason will reach out for our required next steps. Jason said there will be 2 separate announcements for the grant. b. Assign tasks and timelines. Herb created a tracking sheet. Jason is willing to help with documentation of time spent last year so it can be claimed. The draft job announcements/descriptions for the EC and Admin Assistant are on the Google Drive and Kelly will email them to the board also.					
5	10:45	CONNECT 2021	Update	Baker	
<u>Overview:</u> a. Jeremy would prefer an in-person conference in October 2021 agreeing that the safest choice currently is online. Cathy participated in an online conference and it worked fabulously. Kelly said she also attended an online presentation and there was record breaking attendance because travel was not needed. It was decided to poll our membership for their feelings. Jeremy asked how we bring on Daphne. Cathy stated more interaction with membership says we care. The questionnaire should ask for responses to: Should the conference be virtual or in person. If virtual would you attend; if in person would you attend; how much would you expect to pay?					

<p>Jeremy will type up a characterization of our discussion and post on the Google Drive. Jason mentioned Colt held a 3-day online conference from 8-2 for \$350.</p> <p>b. Determine time</p> <p>c. Webinar</p> <p>d. RFP or Services Contract. Jeremy said Daphne has planned some online conferences. He said Daphne charges \$1,000/mo. on retainer. Jeremy will ask to see the recording on an online example and get back to the Board. On request from Kelly, Jeremy will request examples of her online conference offerings.</p>					
6	11:00	OrCP Updates			
<p><u>Overview:</u></p> <p>a. Report to OWEB Board. It was stated that the Network needs to be included in the planned questionnaire.</p> <p>b. 2021 Budget Complete and includes 10K for a facilitator</p> <p>c. Facilitation & upcoming biennium agreement</p> <p>d. Team to participate in discussions. Jeremy asked for 4 OCEAN members to participate in the discussions</p>					
7	11:10	Membership & Dues	Update	Baker	7a.OCEAN Sheet flyer for Membership
<p><u>Overview:</u></p> <p>Tabled due to time</p> <p>a. Flyer from Cathy and Clint</p> <p>b. Discuss possibility of putting together an advisory committee or emeritus position.</p>					
8	11:20	Review of Action Items & Workloads Updates	Update	Baker	
<p><u>Overview:</u></p> <p>JB - Reach out to DM's across the state to get feedback and direction. Show what we are looking to do, ask what else we could/should be doing, open floor to discussion</p> <p>Kelly will work with Jason to work on a member sheet</p>					
9	11:30	Adjourned at noon	Action	ALL	

OCEAN Board Members, Committees and Meeting Dates

Board			Term	Committees				
Rep Areas	Members	Officers		Grants & Agreements	Sponsorship	Regional Training Grant	CONNECT	Website
Columbia Plateau	Herb Winters		2020	x		x		
Eastern Oregon	Kyle Waggoner		2019			x		
Eastern At Large - A	Janet Greenup	Secretary	2019					
Eastern At Large- B	Currently unfilled		2020					
Eastern At Large - C	Scott Susi		2019					
Portland/Salem Metro	Jeremy Baker	President	2020	x			x	x
Northwest Oregon	Currently Unfilled							
Southern Oregon	Clint Nichols	Vice President	2020					
Western At Large - A	Cathy McQueeney		2020				x	
Western At Large - B	Jason Faucera		2019	x	x			x
Western At Large - C	Kelly Dawes	Treasurer	2021				x	