

Approved October 21, 2021

OCEAN Board Meeting Minutes

August 19, 2021



PRESENT: Jason Faucera, Kelly Dawes, Cathy McQueeney, Cynthia Warnock, Clint Nichols, Janet Greenup, Jeremy Baker, Victoria Fischella, Samantha Bourque, Alexandria Scott

ABSENT: Herb Winters

1) CALL TO ORDER - President calls meeting to order at 10:07 a.m.

2) MEETING MINUTES - Approval of May and July meeting minutes. There was not a quorum in June. Approving the draft meeting minutes from March and April at the next meeting.

Jeremy moves to approve May meeting minutes, Jason seconds. All approved unanimously. Jason moves to approve July meeting minutes, Kelly seconds. All approved unanimously.

3) TREASURER REPORT - One activity last month, we earned \$1.99 in interest, so as of June 30th we have \$40,567.57 in the bank. We received and deposited \$15,000.00 from the Partnership portion for CONNECT and that will be reflected on the August report.

Jason moves to receive financial report, Cathy seconds. All approved unanimously.

4) ANOUNCEMENTS –

OrCP MOU 2021 - Got great feedback at the last board meeting about the title of CONNECT and the preference of having two iterations of CONNECT instead of one. Received a good response to it. Next meeting with them is tomorrow and Cynthia will send an update of how that goes.

Strategic Planning Meeting - Draft agenda is in the google drive under 2021 Strategic Planning Meeting. We landed on October 4th and 5th, for a virtual meeting. The draft gives you an idea of the topics we plan to cover, let Clint know if you have any comments before the next board meeting.

5) CONNECT CONFERENCE PLANNER - We had one proposal submitted by Daphne Plump with D Plump Consulting. If the board so votes to have Daphne as a contractor, Cynthia will send her a message and let her know that she got the RFP.

Jason moves to award the RFP to Daphne Plump Consulting for 2022 CONNECT Conference planning and also delegate the authority to sign the Proposal to OCEAN President Cynthia Warnock for \$20,000, Cathy Seconds. All approve unanimously.

6) CONTRACTORS UPDATES - Alexandria and Samantha now have E-Verification set up for the EZ-Fed grants. While going through this process, Kelly realized we need a signatory official other than her to review and sign reports. Jason volunteered since he is already in the EZ Fed system.

Kelly moves to add Jason Faucera as the signatory official for OCEAN's EZ-Fed grant access, Jeremy Seconds. All approve unanimously.

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7) WEBSITE (Addition by Jason) - In May, the board approved a \$40,000 NTE amount for this contract but not sure if we decided on which parts of this we were going to move forward with. Jason did the math from the proposal and it was actually for \$45,000, not \$40,000. Jeremy is going to circle back with Hoopla Creative and do an initial kick off meeting.

Jason moves that we amend our previous approval of \$40,000 to be a NTE \$45,000 amount for the web redesign proposal from Hoopla Creative, Kelly Seconds. All approve unanimously.

8) Board Member Role Change (Addition by Victoria) - Victoria proposed that it would make more sense for her to switch from the Eastern At-Large Representative C position on the board to the Northwest Oregon Representative.

Jason moves to approve Victoria Fischella as the new Northwest Oregon Representative on the OCEAN board, Kelly Seconds. All approve unanimously.

GOOD OF THE ORDER –

Item: Cynthia lets Daphne know that she got the RFP.

Item: Feedback to Clint on Strategic Planning agenda before next meeting.

Item: Ask NRCS about a dummy account for Samantha for when she is training people so they aren't looking at the OCEAN account in the EZ Fed grant system.

Item: Jeremy circle back with everyone after touching base with Hoopla Creative.

Item: Start thinking about a permanent home base for OCEAN before Janet leaves.

Jeremy motions to end the meeting, Jason seconds. All approve unanimously.

Cynthia adjourns meeting at 11:35 a.m.

Meeting Minutes Submitted By: Alexandria Scott, OCEAN Administrative Support Contractor