

Approved October 21, 2021

OCEAN Board Meeting Minutes

September 16, 2021



PRESENT: Jason Faucera, Kelly Dawes, Cathy McQueeney, Cynthia Warnock, Clint Nichols, Janet Greenup, Victoria Fischella, Jeremy Baker, Samantha Bourque, Alexandria Scott

ABSENT: Herb Winters

1) CALL TO ORDER - President calls meeting to order at 10:03 a.m.

2) MEETING MINUTES - Approval of March and Annual May meeting minutes. There was not a quorum in April. Approving draft meeting minutes from August 19 and August 31 at the next meeting.

Jason moves to accept March and Annual May meeting minutes as submitted, Janet seconds. All approved unanimously.

3) TREASURER REPORT - As of the end of August OCEAN has \$32,627.83 in the bank. The \$15,000 from the Partnership for CONNECT is reflected on the August report. For operations, OCEAN was charged \$5.00 to replace the debit card and the annual liability insurance amount of \$475.95 was paid.

Jason moves to receive financial report, Cathy seconds. All approved unanimously.

4) CONNECT CONFERENCE 2022 - Corey confirmed with Cynthia that the NRCS grant funds for CONNECT are still good even if CONNECT does not take place before the end of their fiscal year. Last meeting, Cathy came up with CONNECT + as the title for partnership years of CONNECT, everyone like the idea. Janet proposed the word plus be included, everyone agreed to that. The group decided to have Hoopla Creative redo the logo for CONNECT (one for regular years and one for partnership years) while they are doing the website reboot and OCEAN logo refresh so everything is cohesive. Jeremy, Cathy, Cynthia and Victoria will try to meet and come up with a date for CONNECT, keeping in mind important partner events and OWEB deadlines that will be taking place in the fall.

Jason moves to approve a NTE amount of \$2,500 for Hoopla Creative to create a new logo for CONNECT and CONNECT Plus, Kelly seconds. All approved unanimously.

5) CONTRACTOR'S REPORTS - Samantha has been working with Jason to get a contact system set up with NRCS, figure out what planners need to do to get recertified and what OCEAN's role is going to be in that. Samantha, Jason and Kelly had a kick off meeting with Hoopla Creative and will be doing a website audit to tell them what we want to keep from the current site so they can provide an updated website map. Alexandria will revise the meeting summaries from August and will come to the next board meeting with suggestions of how the google drive organization can be improved.

6) STRATEGIC PLANNING MEETING DRAFT AGENDA REVIEW - Board approved draft agenda content and also assigned leads except for the Robert's Rules discussion which needs follow up.

7) WEBSITE CONTRACT - Jeremy signed the Hoopla Creative contract and OCEAN put a down payment of \$21,750.00 (half of the contract) that we will be billing NRCS for. Samantha, Jeremy and

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Kelly had a kick off meeting with them last week to answer some questions and they have another meeting with them today.

GOOD OF THE ORDER -

Item: Invite Daphne to the next board meeting and add her to that agenda.

Item: Cynthia reaches out to Stephanie and Marganne with the State and Courtney with OWEB to let them know we are thinking about moving CONNECT to the fall.

Item: Vanessa will be sending Cynthia concerns that they have about the OWEB grant. Cynthia will send that to the rest of the board for comments on those concerns.

Item: Figure out a lead for the Robert's Rules agenda item for the Strategic Planning Meeting.

Cynthia adjourns meeting at 11:36 p.m.

Meeting Notes Submitted By: Alexandria Scott, OCEAN Administrative Support Contractor