

Approved on 12/16/21

OCEAN Board Meeting Minutes

November 18, 2021



PRESENT: Herb Winters, Kelly Dawes, Cathy McQueeney, Cynthia Warnock, Clint Nichols, Victoria Fischella, Jeremy Baker, Jason Faucera, Samantha Bourque, Alexandria Scott

ABSENT: Janet Greenup

1) CALL TO ORDER - President called the meeting to order at 10:06 a.m.

2) MEETING MINUTES - Board approved the October meeting minutes as submitted. With a number formatting correction to page 3, the board approved the strategic planning meeting notes.

Victoria moved to accept the October meeting minutes as submitted, Clint seconded. All approved unanimously. With a correction to the numbering of agenda items on page 3, Jeremy moved to accept the strategic planning meeting notes, Kelly seconded. All approved unanimously.

3) TREASURER REPORT - The balance sheet as of October 31st showed that OCEAN has \$1,178.92 in the PayPal account and \$33,052.38 in the bank account. NRCS has approved everything that has been submitted to them, that includes the final payment on last biennium's CONNECT agreement. That brings the net profit of CONNECT 2021 to \$15,856.13. The first funding request against the NRCS cooperative agreement has also been approved and that amount is \$25,464.12. Kelly wasn't sure the turnaround time for NRCS sending the check to Janet, but it will be reflected on either the December or January report.

Jason moved to accept the financials as presented, Victoria seconded. All approved unanimously.

4) CONNECT PLUS 2022 - Daphne is booked from September 10th - 27th, 2022, so alternative dates for the CONNECT Plus 2022 conference needed to be picked by the board. The new dates are in order of preference: the week of October 3rd, the week of October 17th and then the week of October 24th. The group discussed the next steps for putting the planning committee together for the conference, which will start with an email from Cynthia to all of the partners letting them know we are starting to plan CONNECT. After that Daphne (CONNECT Contractor) will follow up with an email of when the first meeting will be and partners can reach out for the link if they want to participate in that meeting. There was some discussion about putting a cap on the number of attendees in person to help with choosing a venue, maintaining the budget and to help put some urgency on registering for the conference.

5) OCEAN BUDGET - The group briefly discussed the timeline of the OCEAN budget that will be reviewed at the January 2022 board meeting. Kelly will need the budget numbers for CONNECT from Daphne to include in that budget by December 15th.

6) FOLLOW UP ITEMS FROM PREVIOUS MEETINGS -

a) WEBSITE HOSTING - OCEAN will maintain the existing hosting for now and that subscription after the last board meeting is now being charged to the OCEAN debit card. Once the new directory is up and running the website will probably be switched to the same host as the directory.

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b) OCEAN CALENDAR UPDATE - Cynthia is going to send an email to set up a time to cover it with Clint and Victoria. Jason suggested once it is updated to put it in a google calendar that people can subscribe to.

c) WEBSITE - The new OCEAN logo has been finalized; we are just waiting for Hoopla Creative to send it over. At the end of the month Samantha will be checking in with them on the progress of the home page. Samantha, Jason and Victoria have been looking through the website pages and seeing what information could be updated for the new website.

d) MEMBERSHIP - There was discussion to ratify membership dues from \$10.00 to \$20.00. OCEAN hasn't increased its membership dues in the last 25 years. Services are provided no matter what, but as the organization gains more capacity and aims to offer more resources for its members, an increase in dues is needed. Cynthia agreed to work with the contractors to craft an email to wish the partners happy holidays, let them know of the change and what we have accomplished in the last year.

Jason moved to approve membership dues for 2022 to go from \$10 to \$20, Clint seconded. All approved unanimously

7) CONTRACTOR'S UPDATE - Samantha reached out to all SWCD employees about the conservation planner certification deadline coming up and received 12 responses so far. She will be sending a list of interested individuals to Cory Owens (NRCS) so she can work with them in the AgLearn system before the end of the year. Through the NRCS grant, OCEAN needs to identify at least one success story with NRCS and their partners to be distributed via social media annually. Samantha is collecting information from NRCS to write a success story about the Central Oregon Veterans Ranch. Both Samantha and Alexandria will be attending a training December 2nd to learn more about assisting partners with the EZ-Fed grant system which is part of deliverable 4 in the grant agreement.

Cathy made a motion to adjourn at 11:39 a.m., Jason seconded. All approved unanimously.

Meeting Notes Submitted By: Alexandria Scott, OCEAN Administrative Support Contractor