

Approved on September 16 2021

OCEAN Regular Board Meeting
Meeting Minutes
March 18 2021 @ 10:00 am

boardmember@oceanconnect.org



Present: Jeremy Baker, Kelly Dawes, Jason Faucera, Kyle Waggoner, Cathy McQueeney, Herb Winters, Rhonda Black,

Absent: Scott Susi, Janet Greenup, Clint Nichols

Item #	Time	Board Meeting Agenda Item	Purpose	Presenter	Packet Materials <i>please review</i>
1	10:00 am	Welcome and Call To Order <i>Meeting called to order at 10.09 a.m.</i>	Info/Action	Baker	
<p><u>Overview:</u></p> <p>a. Review/approve agenda. <i>No changes</i></p> <p>b. Announcements <i>No announcements</i></p>					
2	10:05	Review meeting minutes	Action	Greenup	2a.MINUTES Jan 2021 2b.MINUTES Feb 2021 Mtng
<p><u>Overview:</u></p> <p>January 2021: Jason moved and Kyle seconded to accept the January 2021 minutes as presented. Unanimously approved.</p> <p>February 2021: Jason moved and Kyle seconded to accept the February 2021 minutes as presented. Unanimously approved.</p>					
3	10:15	Treasurer Report	Action	Dawes	
<p><u>Overview:</u></p> <p>Kelly presented both the January and February financials. There is a \$34, 916.88 balance as of February 28, 2021. Registrations are coming in through Eventbrite for CONNECT, but that money will be kept separate.</p> <p>Jason moved and Jeremy seconded to approve the treasurer's report as submitted. Unanimously approved.</p>					
4	10:25	CONNECT 2021	Action	Plump	
<p><u>Overview:</u></p> <p>Update : <i>Daphne shared that the CONNECT website and save date went live last week. Registrations are coming in. SDAO is coming in as a higher level sponsor. Idaho Power is the registration sponsor. All proposed presenters have been emailed. Jeremy noted that since the conference in virtual, the conference planning committee decided that all partner meetings will be set up on other platforms, not the official conference platform.</i></p>					
5	10:35	NRCS Agreement for CONNECT	Update	Baker	5a.EFG Template (SOW)_02.26.20v1 5b.ConnectBudgetNRCS 2022-2024v1
<p><u>Overview:</u></p> <p>Review template and budget. Need to get this completed by May 2021.</p> <p><i>This year ends our 3-year agreement for CONNECT with NRCS. The data included in the EFG Template is the same as our previous agreement. Very straight forward. Julie McSwain is retiring. She is the NRCS liaison who has helped us with this grant. She'd like it to be submitted before she leaves in May to ensure a smooth transition. Need feedback asap.</i></p>					

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Budget: Costs increase every year. Jeremy suggests we increase our ask. Currently at \$60,000 spread out at \$20,000 for three years.
New: virtual platform fee of \$2,500 was included in the event that we incorporate more virtual components or if we need to move to a virtual conference again. Kelly wanted clarification – is this in addition to or in place of our regular conference? Jeremy said they would be concurrent – we can utilize to build a virtual piece into the conference so we can capture all of the content without having to load sessions on flash drives as we’ve done in the past. Jeremy will review costs of virtual platform with Daphne to check accuracy and will also reassess conference room costs, contingencies, programs, and speaker fees. Possible ask of \$90,000 at \$30,000 each over three years. Jeremy will bring revised budget to April meeting.

6	10:55	NRCS Training Grant Update	Update	Baker	6a.OCEAN Admin Support Ranking v1 6b.OCEAN DeliverablesContractorRankingv1
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Overview:

Ranking - We have 8 applications, 4 for the administrative support contractor and 4 for the deliverable’s contractor.

Admin. Support Ranking: dropped drivers license and liability insurance as these are minimum qualifications. Should preferences have more weight? Should current District staff have points? Should we whittle groups down to just 2 candidates each? We did not list being a District employee as a preferred; we should only rank on what was listed as preferred. Kelly suggested some additional edits. Similar edits will be made to the Deliverables Contractor Ranking. Interviews to start next week.

Hiring Process – hiring committee – Clint, Jeremy, Kelly, and Herb have volunteered to be on the hiring committee.

Board will make final hiring decision.

7	11:05	OCEAN Website	Update	Baker	5.Hoopla-OCEAN WebsiteProposal_2.8.21
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Overview:

Hoopla Proposal. This proposal would be sufficient to complete a top to bottom refresh of our webpage. New look, new management, they are also offering to help us with the database. They can update our branding as well. Hoopla did Tualatin SWCD’s webpage. Per Jeremy, “It looks amazing.” They can redesign and rebuild our website, includes membership/directory login. They can also create an easier interface where people can share content, social media. It offers varying levels of ADA compliance (partial or more comprehensive). There would be a training component. Kelly noted that they’ve had a very good experience with Hoopla to date. Excellent support for the past 4-5 months. Jason is going to reach out to Charlotte at TSWCD to get some detailed feedback.

Jason’s main concern is managing the grant and the development/customizability of the database. Do we want the tracking piece integrated into the website or should we keep it separate? It would be great if they can do it, but deeper conversations need to be had.

Next Step: Further, detailed conversation with Hoopla to see if they can actually meet our requirements. Jeremy will set up another meeting in the next couple of weeks. NRCS grant provides 4 years of website development for total of \$85,000.

8	11:10	2021 Strategic Planning Meeting	Update	Baker	
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Overview:

Preference would be to have our next strategic planning meeting in person. It is too early to make that call. Schedule for fall? October? Should we meet in The Dalles again? That was centrally located for everyone. Facilitator – the one we used last time was great. Karen Bolda. Late September, early October is best for group’s schedule and weather.

9	11:20	OrCP Update	Info	Baker	7.OrCP Updates
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Overview:
Facilitation for the next biennium: How do we want to move forward with the partnership? Jeremy is pushing for facilitation because he doesn't feel like we're being viewed or heard as a full partner. He also wants a facilitated group discussion about how funds are being spent and help reassess the purpose of the partnership? Others in the partnership prefer the individual organizations just meet together to hash it out. OWEB put \$10,000 in the grant specifically for facilitation. Other organizations in the partnership would prefer to use that money for something else.

Jeremy reviewed his and Kelly's meeting with the partnership and the level of disrespect they experienced from "The Three Amigos." Our dollars have been cut by 50% since the transfer of funding from ODA to OWEB. Jason notes that OWEB is ultimately accountable to Department of Justice. We have to decide how far we want to go under these same conditions.

Cathy moved and Kyle seconded that the OCEAN board supports the use of a facilitator in upcoming negotiations for the next biennium with the Oregon Conservation Partnership. Unanimously approved.

10		Review of Action Items & Workloads Updates			
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Overview:
Postponed until the April 2021 Board Meeting due to lack of time.

11		Adjourn – The meeting was adjourned at 12:08 p.m.	Action	ALL	
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Meeting Minutes Taken By: Cathy McQueeney

OCEAN Board Members, Committees and Meeting Dates

Board			Term	Committees				
Rep Areas	Members	Officers		Grants & Agreements	Sponsorship	Regional Training Grant	CONNECT	Website
Columbia Plateau	Herb Winters		2022	x		x		
Eastern Oregon	Kyle Waggoner		2021			x		
Eastern At Large - A	Janet Greenup	Secretary	2021					
Eastern At Large- B	Currently unfilled		2022					
Eastern At Large - C	Scott Susi		2021					
Portland/Salem Metro	Jeremy Baker	President	2022	x			x	x
Northwest Oregon	Currently Unfilled		2021					
Southern Oregon	Clint Nichols	Vice President	2022					
Western At Large - A	Cathy McQueeney		2022				x	
Western At Large - B	Jason Faucera		2021	x	x			x
Western At Large - C	Kelly Dawes	Treasurer	2022				x	