



Item #	Time	Board Meeting Agenda Item	Purpose	Presenter	Packet Materials <i>please review</i>
1	10:00am	Welcome and Call To Order	Info/Action	Baker	
<p><u>Overview:</u> a. Review/approve agenda b. Announcements - Add OrCP update to NRCS Grants</p> <p>Called to order at 10:03 am by chair Jeremy Baker. Attendance: Jeremy Baker, Janet Greenup, Kyle Waggoner, Herb Winters, Kelly Dawes, Jason Faucera, Scott Susi. Jeremy requested to move item #4 up in the agenda for discussion.</p> <p>The agenda was reviewed and approved. There were no announcements</p>					
2	10:05	Review meeting minutes	Action	Greenup	2a.Mtng Min 4-19-2020 draft v2
<p><u>Overview:</u> Minutes of the April 19 meeting were attached to the agenda for review. Jeremy shared his screen with everyone. A motion was made by Kelly to approve the minutes as submitted, seconded by Kyle; motion passed unanimously.</p>					
3	10:15	Treasurer Report	Update/ Action	Dawes	
<p><u>Overview:</u> a. Budget Overview b. Bills/Upcoming payments c. Update on transition d. Update on Financial Policy Changes (Internet banking, PayPal for donation process, etc) e. AT Conference (keep or eliminate)</p> <p>Kelly provided a treasurer’s report according to the April bank statement and review of the checking account online. An official budget report has not been received from Shannon. Connect 2020 checks have been sent and all but one have cleared the account. There are no outstanding bills. The unreconciled balance is \$35,812.43. The invoice to NRCS for registration for 2019 Connect in the amount of \$7250 is being processed. An invoice for work completed on the NRCS grant for Connect planning has also been submitted.</p> <p>A motion was made by Jason to approve the treasurer’s report, seconded by Herb. Motion passed unanimously.</p> <p>The OCEAN PayPal account was discussed. The Board determined a \$300 maximum. PayPal provides a statement and two Board Members review for payment. An amended Financial policy will be presented at the Annual Meeting for review and suggestions by the attendees. The documents will then be discussed for approval at the June Board Meeting. Jeremy thanked the Board for the good discussion.</p>					
4	10:30	NRCS Grants	Update	Winters/Baker	
<p><u>Overview:</u> a. Existing CONNECT grant Update b. New TA Grant Update c. OrCP update – significant budget cuts for next biennium. Meta providing 3 scenarios to OWEB board, OrCP is in all.</p> <p>An extension has been filed with NRCS to carry the \$20,000 to next year. The Board discussed a new 5 year agreement with NRCS for Connect.</p>					

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Zoom Teleconference – IN EMAIL
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Herb updated the board on the 6 NRCS TA grant deliverables included in the 5 year grant. It is planned to submit the budget by the end of the month. Administrative fees will also be included. Labor will be contracted to carry out the deliverables. Jason shared his computer screen to show the draft document. Jason will send the information to the board for review when complete.

5	10:40	CONNECT 2021	Update	Baker	
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Overview:

- a. Discuss Fall 2021 offering
- b. Management deadlines for Fall
- c. Renewal and implement date of new contract for Conference Planner
- d. Strategies for offering Web attendance/recording to offer (back up as well) [this will increase costs to participants](#)
- e. Discuss permanent move to Fall

UPDATES DECIDED HERE GO TO ANNUAL MTNG

OWEB shared that there will be a significant (175-200K) cut to their budget. OrCP will receive a reduction also, but is included in the 3 budget scenarios.

It was discussed to move Connect to the fall. Positive feedback has been received from partners. Board Members approved of moving to the fall. Jeremy will begin letting partners know of the change.

It was discussed if the dollar amount should be increased for the conference planner. Jason suggested not including an amount in the RFP, only the requirements and let the responders tell us what they would charge.

Jeremy stated we need to start planning for the web based component to Connect and a potential revenue stream.

Herb left the meeting at 11:01 am.

6	10:50	Membership & Dues	Update	Baker	6c.Membership conversation
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Overview:

- a. Currently 78 registered
- b. Discuss payment process/ options (separate from CONNECT)
- c. Discuss Submitted Plan from Scott & Jason (attached)

WHATS DECIDED HERE GO TO ANNUAL MTNG

OCEAN membership amount, payment method and acknowledgement were discussed. Clackamas SWCD has paid membership for their employees. The Board discussed increasing the membership amount to \$20 beginning January 1, 2021. This will be a discussion item for the annual meeting to inform attendees and gather feedback. Also discussed were membership cards and the new employee handbook. Scott suggested an organization or supporting company membership of \$100-200. Also stickers for water bottles or bumper stickers but would need a point person.

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7	11:10	Annual Meeting Review	Action	Baker	7a.Strategic Planning May 2019 7b.Strategic Planning Feb 2020 7c.B Member Highlights of 2019 for Annual Meeting
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Overview:

- Update on flyer to send to everyone that explains OCEANs mission and vision for the next 3 years
- Update on Length of Service Awards

The flyer for the annual meeting was tabled.

Clackamas SWCD will mail length of service awards the first week of June. Jason will prepare a power point of awardees for the annual meeting. Information on the NRCS TA grant will be included in the annual meeting. Elections will also occur at the annual meeting. We need a lot more outreach to increase interest. We currently have two vacancies; eastern at large and NW region.

The following will be reported at the annual meeting

- a. Highlights of the past year
 1. Board Strategic Planning Sessions
 - a. Considering a focused approach to partnerships for future CONNECT Conferences-
 - b. Drafted 2 position descriptions for paid OCEAN assistance (looking to partner w/District to share costs)-
 - c. Working to enhance grant opportunities to expand OCEAN deliverables & generate income
- b. Connect 2020 –
 1. Lessons learned
 - a. utilize professionals in this arena
 - b. raise expectations
 - c. expand our focus/reach fundraising,
 - d. embrace technology
- c. OrCP and OWEB

8	11:30	Review of Action Items & Workloads Updates	Update	Baker	
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Overview:

- 1.OCEAN Vision Fact Sheet insert for CONNECT (USE FOR ANNUAL MTNG?) – McQueeney (Nichols)
- 2.OCEAN Speaker Bullet Points for CONNECT (USE FOR ANNUAL MTNG?) - Nichols
- 3.Revisit Membership/Dues – Faucera (Susi): completed

9	11:45	Adjourned at 11:48 am	Action	ALL	
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OCEAN Board Members, Committees and Meeting Dates

Board			Term	Committees				
Rep Areas	Members	Officers		Grants & Agreements	Sponsorship	Regional Training Grant	CONNECT	Website
Columbia Plateau	Herb Winters		2020	x		x		
Eastern Oregon	Kyle Waggoner		2019			x		
Eastern At Large - A	Janet Greenup	Secretary	2019					
Eastern At Large- B	Shilah Olson		2020					
Eastern At Large - C	Scott Susi		2019					
Portland/Salem Metro	Jeremy Baker	President	2020	x			x	x
Northwest Oregon	Currently Unfilled							

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Southern Oregon	Clint Nichols	Vice President	2020					
Western At Large - A	Cathy McQueeney		2020				x	
Western At Large - B	Jason Faucera		2019	x	x			x
Western At Large - C	Kelly Dawes	Treasurer	2021				x	