

Approved 1/31/2023

Oregon Conservation Education & Assistance Network Meeting Minutes October 20, 2022



Oregon Conservation Education
& Assistance Network

PRESENT: Cynthia Warnock (Wallowa SWCD), Cathy McQueeney (Clackamas SWCD), Kelly Dawes (Tualatin SWCD), Jeremy Baker (EMSWCD), Herb Winters (Gillam SWCD), Victoria Fischella (Upper Willamette SWCD), Deric Carson (Union SWCD), Alexandria Scott (OCEAN Contractor), Jason Faucera (Clackamas SWCD & OCEAN Contractor), Daphne Plump (CONNECT+ Conference Planner)

1) CALL TO ORDER & REVIEW OF MEETING AGENDA - OCEAN's President, Cynthia Warnock, called the meeting to order at 10:04 a.m. There were no additions to the agenda.

2) BOARD MEETING MINUTES - The board meeting minutes for the August board meeting were up for review/approval at this meeting. *Deric Carson moved to accept the August meeting minutes as presented, Cathy McQueeney seconded. All approved unanimously.*

3) TREASURER REPORT - The official OCEAN financials will be ready for review by the board at next month's board meeting. Unofficially, OCEAN currently has \$81,000.00 in the bank account, after outstanding checks there will be \$39,000.00. Kelly Dawes, OCEAN Treasurer, reminded the board that there is an NRCS grant report due at the end of the month. She will handle the financials piece of that report and Jason Faucera will fill out the contractor's deliverables portion.

Kelly Dawes has received the final invoice from Daphne Plump for the CONNECT+ conference. The board decided to use the actual conference numbers that Kelly Dawes calculated instead of using the numbers provided in the post conference report provided by the CONNECT+ conference contractor. The difference in actual revenue and what was projected by the contractor was \$54,741.00. The potential net income for CONNECT+ is \$38,710.99 with all projected sponsorship money collected or \$33,562.99 without it. Any revenue made during a CONNECT conference will be the starting pot of money for next year's CONNECT conference.

4) CONTRACTOR UPDATES - Jason Faucera told the board that the new directory has a few technical kinks but they should be fixed by mid-November. He has been working with OWEB on the CREP training scheduled for this year, but OWEB would like to shift to a more formal event agenda. The board agreed that OCEAN could provide some support to OWEB in this effort, but will also consider other options for getting CREP techs together in a less formal manner.

Alexandria Scott has completed the first draft of the next NRCS success story and Jason Faucera is going to review it. Once NRCS has reviewed the document it will then go back to the interviewees before it is published. Alexandria Scott will be starting in on the fall newsletter now that the post CONNECT+ conference report is out.

5) CONNECT+ 2022 Debrief - Since Cynthia Warnock and her husband couldn't attend the CONNECT+ conference due to extenuating circumstances the board discussed reimbursing her for their registration fees. *Victoria Fischella moved to approve reimbursing Cynthia Warnock for her and her husband's conference registration since they could not attend CONNECT, Cathy McQueeney seconded. All approved unanimously. Kelly Dawes moved to reimburse Clackamas SWCD \$186.57 for a room rental that they had to cover for a speaker, Deric Carson seconded. All approved unanimously.*

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Daphne Plump conducted a post conference report to the board. She shared information about the sponsorships for this event, the CONNECT+ evaluation survey and the YouTube channel where the 63 presentation recordings for this event.

6) CONNECT 2023 - The board began discussing when to have the next CONNECT because having another one in the spring would be a huge undertaking. After some discussion, Cynthia Warnock decided to put together a survey after this meeting to send out to the districts to get feedback on the next CONNECT. Hopefully this will give the board more insight into what would work best for the districts.

7) STRATEGIC PLANNING MEETING - The group had a meeting last year and discussed if having a meeting this year was necessary. Between now and the next board meeting Cynthia Warnock will look at the notes from last year's meeting to figure out what progress has been made.

8) ADJOURN - *Cathy McQueeney made a motion adjourn the meeting at 11:50 a.m., Victoria Fischella seconded. All approved unanimously.*

Meeting Minutes Submitted By: Alexandria Scott, OCEAN Administrative Support Contractor