

Approved on 7/20/2023

Oregon Conservation Education & Assistance Network Meeting Minutes June 15, 2023



Oregon Conservation Education
& Assistance Network

PRESENT: Cynthia Warnock (Wallowa SWCD), Cathy McQueeney (Clackamas SWCD), Kelly Dawes (Tualatin SWCD), Jeremy Baker (EMSWCD), Herb Winters (Gillam SWCD), Victoria Fischella (Upper Willamette SWCD), Deric Carson (Union SWCD), Jason Faucera (Clackamas SWCD & OCEAN Contractor)

1) CALL TO ORDER & REVIEW OF MEETING AGENDA - OCEAN's President, Cynthia Warnock, called the meeting to order at 1:13 p.m.

2) BOARD MEETING MINUTES - The board meeting minutes for the April 2023 board meeting were up for review/approval at this meeting. *Kelly Dawes moved to accept the April 2023 meeting minutes as presented, Cathy McQueeney seconded. All approved unanimously.*

3) TREASURER REPORT - Currently OCEAN has \$68,262.39 in the bank as of May 31, 2023. *Victoria Fischella moved to accept the financials as presented by Kelly Dawes, Herb Winters seconded. All approved unanimously.* Kelly Dawes will be closing the Bank of Eastern Oregon account soon; she received authorization from the board to do so in January 2023.

Cathy McQueeney had an idea for reminding districts to pay their dues which was for OCEAN to send them invoices. There was some discussion amongst the board on this topic, but no formal decision was made.

Jeremy Baker made a motion to donate \$300 to the Logos Public Charter School in Medford for their trip to the National Envirothon Competition, Kelly Dawes seconded. All approved unanimously.

4) CONTRACTOR UPDATES - Jason Faucera will be working to get the directory to a solid place by the end of July. Two length of service awards were sent out recently to Judy Marsh and Clair Klock. Jason Faucera submitted the NRCS success story 2-weeks ago so we are just waiting to hear their feedback on that. He will keep the board updated on any updates to the NRCS grant deliverables. Alexandria Scott is going to send an email to districts to collect content from them for the upcoming spring newsletter.

5) CONNECT 2024 - Victoria Fischella asked if anyone from the board was going to follow up on references for the proposals received in response to the CONNECT conference planner 2024 RFP. She volunteered to help Cynthia Warnock with this task and for them to come back to the board with results from the reference checks.

6) ANNUAL MEETING - Cynthia asked what do we normally do for this meeting? The group said financials, length of service awards, success overview and for this meeting we should also add a CONNECT 2024 conference planner discussion. Jeremy Baker said to look at the agendas for previous annual meetings for ideas.

7) ADDITIONAL ITEMS - There were no additional items added to the agenda.

8) ADJOURN – *Victoria Fischella made a motion to adjourn at 2:07 p.m., Kelly Dawes seconded. All approved unanimously.*

Meeting Minutes Submitted By: Alexandria Scott, OCEAN Administrative Support Contractor