

Approved 10/19/23

Oregon Conservation Education & Assistance Network Board Meeting Minutes September 21, 2023



Oregon Conservation Education
& Assistance Network

PRESENT: Cynthia Warnock (Wallowa SWCD), Cathy McQueeney (Clackamas SWCD), Kelly Dawes (Tualatin SWCD), Jeremy Baker (EMSWCD), Herb Winters (Gillam SWCD), Victoria Fischella (Upper Willamette SWCD), Jason Faucera (Clackamas SWCD), Jill Smedstad (Jackson SCWCD)

1) CALL TO ORDER & REVIEW OF MEETING AGENDA - OCEAN's President, Cynthia Warnock, called the meeting to order at 1:03 p.m.

2) BOARD MEETING MINUTE APPROVAL - The 2023 Annual Meeting minutes were up for review/approval at this meeting. *Cathy McQueeney moved to accept the 2023 Annual Meeting minutes as presented, Jill Smedstad seconded. All approved unanimously.*

3) TREASURER REPORT - Kelly Dawes gave an overview of the 2023 financials, as of August OCEAN had \$58,791.81. *Jill Smedstad moved to accept the financials as presented, Herb Winters seconded. All approved unanimously.* Kelly Dawes will bill NRCS in the next couple of weeks and has caught up OCEAN on all grant reporting through December.

4) CONNECT 2024 - Daphne Plump (CONNECT Conference Planner) has started looking into venues and dates that the venues are available. Cynthia Warnock sent a message to our partners asking for volunteers for the planning committee, she received 1 response from a district 2 land trust representatives and 4 watershed council representatives. Jeremy Baker recommended that an email be sent to all district staff about this. Jason Faucera could provide an updated list of emails from the directory. Cynthia Warnock recommended that Alexandria Scott include the call for planning committee volunteers in the upcoming newsletter.

5) CONTRACTOR UPDATES - Alexandria Scott's administrative support contract was up for renewal a draft contract was sent to the board in advance of the meeting for review. *Jeremy Baker made a motion to approve the contract renewal for Lure & Ivy Consulting Services to provide administrative support services for OCEAN until September 30, 2024, Cathy McQueeney seconded. All approved unanimously.* Alexandria reached out to district managers to collect stories for the upcoming newsletter and received a couple responses. She will send an email out to all district staff using the directory list from Jason Faucera to cast a wider net in the next week or so. Jason Faucera gave an update on conversations with NRCS for utilizing the grant dollars given some of the barriers to making progress on the current grant deliverables. Both parties are interested in more education as a solution so hopefully Jason Faucera and/or Herb Winters can help us further define this with NRCS.

7) ADDITIONAL ITEMS - Cynthia Warnock brought up the poster contest and asked the board if they would to donate again this year. She will come to the next board meeting with a more specific ask. Alexandria Scott was asked to put together a doodle poll for a 2-day strategic planning meeting for the first 2-weeks of November in the Dalles, she will send that out shortly.

8) ADJOURN - *Jeremy Baker made a motion to adjourn at 2:18 p.m., Victoria Fischella seconded. All approved unanimously.*

Meeting Minutes Submitted By: Alexandria Scott, OCEAN Administrative Support Contractor