

# Oregon Conservation Education & Assistance Network

## Board Meeting Minutes

### August 15, 2024



Oregon Conservation Education  
& Assistance Network

**PRESENT:** Cynthia Warnock (Wallowa SWCD), Morgan Neil (Polk SWCD), Cathy McQueeney (Clackamas SWCD), Kelly Dawes (Tualatin SWCD), Jeremy Baker (Multnomah SWCD), Jill Smedstad (Jackson SWCD), Kyle Waggoner (Umatilla SWCD), Alexandria Scott (OCEAN Contractor)

**1) CALL TO ORDER & REVIEW AGENDA** - Cynthia Warnock, called the meeting to order at 1:05 p.m. No additions were made to the agenda.

**2) MEETING MINUTE APPROVAL** - *Kyle Waggoner moved to approve the July 2024 Meeting minutes as presented, Jill Smedstad seconded. All approved unanimously.*

**3) TREASURER REPORT** - Kelly Dawes presented the balance sheet as of July 31, 2024, to the board (Fig 1). In July there were only two expenditures; gift cards for the CONNECT conference drawing winners and the monthly fee for Green Geeks.

**Balance Sheet**  
As of July 31, 2024

	Jul 31, 24
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Umpqua Bank	50,271.41
Paypal	1,368.93
Bank of Eastern Oregon - new	58,059.81
Total Checking/Savings	109,700.15
Total Current Assets	109,700.15
<b>TOTAL ASSETS</b>	<b>109,700.15</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Beginning Balance Reclass	40,308.93
Retained Earnings	6,107.57
Net Revenue	63,283.65
Total Equity	109,700.15
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>109,700.15</b>

**4) CONTRACTOR UPDATES** - Alexandria Scott did not have any updates for the board. Jason Faucera provided a report out that Cynthia Warnock read to the board. He recently met with Eric Steen from Forest Green Marketing & PR and Will from NRCS. They mainly talked about what they would like to see with his communications work. Eric Steen recommended that we brand all of this as conservation in Oregon that way it doesn't put any one group in the lead. Some members of the board mentioned that OCEAN is taking on management of the contract so there is some benefit to highlighting our organization. Eric Steen said OCEAN as an acronym can be confusing because people think it is a marine organization. The board discussed a couple ideas for domain names. *Jeremy Baker made a motion to approve allocating \$60 to secure the potential web domain of oregonconservation.org for OCEAN, Morgan Neil seconded. All approved unanimously*

**5) CONNECT 2025 CONFERENCE** - The dates discussed at the July board meeting (second week of April) do not work for Daphne Plump (conference planner) and in order to secure the event center in Florence they need a point of contact so we need to secure the conference planner first. Daphne Plump has submitted a quote for \$30,000 for the board's consideration and there was some conversation about whether or not to accept it. *Cathy McQueeney made a motion to accept Daphne Plump's proposal to plan the CONNECT 2025 conference Kelly Dawes seconded. All approved unanimously.*

Kelly Dawes mentioned she would like to see field tours at this year's conference. Jeremy Baker offered to help with overcite for the steering committee (weekly meetings) and Cathy McQueeney offered to help

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document things as planning progresses. The planning committee last year met with the conference planner bi-weekly. There was some conversation about what approach to use for the 2025 conference. The steering committee for the conference 2025 will be comprised of Cathy McQueeney, Cynthia Warnock, Morgan Neil and Jeremy Baker. Cynthia Warnock will make the call tomorrow to Daphne Plump to let her know about the board's vote.

**6) ADJOURN** - The meeting ended at 2:31 p.m. (there was no quorum after 1:40 p.m.)

**Meeting Minutes Submitted By:** Alexandria Scott, OCEAN Administrative Support Contractor